



Your Trusted Partner  
Sajan Overseas RL-1127





# VISION

## **Vision**

To lead the way in every realm of our presence through integrity, quality, ambition and enterprise.

To be paramount choice of those who seek nothing less than the exemplary.



# INTRODUCTION

## Introduction

We introduce ourselves

basically as a recruitment company based in Bangladesh approved by Ministry of Man Power Govt. of Bangladesh. **RL No. - 1127.**

As you are well aware,

All Asian countries has emerged as

fast developing countries in the world where the

requirement of work force is more compared

to other European countries. In tune with

the times, triggered by the tremendous

requirement of work force - specialized / non-specialized,

almost all the employers & companies have to depend on reliable

Recruitment Agencies to meet their demands at relatively short notice.

In this context, we take the humble privilege to mention that we are one

among such agencies geared to address your concerns in our area of specialization.

Our clientele includes an impressive profile:

Governmental, Semi-Governmental, Private companies, Firms, Factories

and other establishments such as Hotels, Hospitals, Security Companies, Hyper

markets and Cleaning Companies where manpower requirement is frequently needed.

Our Office is based in Dhaka, Bangladesh. We intent to expand our operations to other countries in the short run.

We have our own Technical Trade Test Centre conforming to International Standard to train & test about 200 candidates at Kishoreganj City.







# SERVICE WE PROVIDE

## Service We Provide

We arrange workers' profiles / CVs as per your requirements for all job categories from Bangladesh.

Because, the skilled and unskilled workers come largely from Bangladesh as compared to other Asian countries.

We also arrange client interviews / trade tests so that the candidates can be selected matching your criteria.

We provide all facilities to our clients for interviews, including stay at star hotels, secretarial / incidental assistances etc. We expedite all the documentation / allied formalities required for the workers selected so that they can enter into employment without any delay, at short notice. All the selected candidates will go through the mandatory / rigorous medical check-up at their country of origin so as to not to fail in the medical test upon arrival.

We take total responsibility on the authenticity of work knowledge of the prospective candidates, upon recruitments expedited without interview / trade test, based on candidate profile / CVs.

We facilitate replacement of the candidate at our expenses upon unsatisfactory feedback passed on to us.

We are equipped with a dedicated marketing team, available at any given time at your office to discuss / clarify your doubts / execute the recruitment process till the end. If your company would like to recruit workers in huge quantity and want to conduct interviews in Bangladesh. We arrange all the facilities for the delegate's in conducting interviews in their respective countries by arranging people to ensure that you recruit highly skilled workers for your esteemed organization.



### **Areas of Recruitment**

Construction

(Civil, Piling, Electromechanical,  
Interior decor companies)

Hospitals and Hotels

Security and Cleaning companies

Airport (Porters, Trolley boys,  
Cargo labour and Counter staff)

Marine and Oil Refinery.





# AREAS OF RECRUITMENT

## **Construction**

**Civil :** Engineers, QS, QA-QC, Forman, Chargehand, Masons (Tiles, Marbles, Plaster & Block) Shuttering Carpenter, Steel fixer (RCC) Scaffolders, General labour.

**Electromechanical :** Mechanical & Electrical engineers, Draftsman, Electricians, Plumbers, Pipe fitters, Painters A/C Mechanics, Duct man, Insulator, Welders, Fabricators.

**Drivers & Operators :** Heavy duty drivers, Bus drivers, Light vehicle drivers  
Tower crane operators, Forklift operators, JCB operators.

## **Hospitals & Clinics**

Doctors, Nurses, Lab technicians, X-Ray technicians & all para medical staff.

## **Hotels & Caterers**

Managers, Chefs, F & B Service & production staff & House keeping staff.

## **Industries & Factories**

Skilled and unskilled workers for industries & Factories.

## **Security**

Operation manager, Security officers, Security supervisors  
Security guard, ATM machine technicians.

## **Industries & Factories**

Cleaning managers, Utility managers, Utility staff, Cleaning supervisors, Cleaning staff.



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